

**SRI BALAJI SOCIETY'S**

**BALAJI COLLEGE OF ARTS, COMMERCE AND SCIENCE**

**Minutes of IQAC meeting held on 26<sup>th</sup> March 2021**

The IQAC meeting of BCACS was held on 26<sup>th</sup> March, 2021 at 9.30 a.m. on Microsoft Teams under the chairmanship of the Principal.

The following are the members:

1. Prof. Parandhaman
2. Dr. G. K. Shirude
3. Dr. Dimple Saini
4. Dr. G. Y. Shitole
5. CA Parag Shah
6. Dr. Jayasree Nambiar
7. Dr. Nilesh Patil
8. Prof. Bhakti Joshi
9. Ms. Ishika Saini



The minutes of the meeting are as follows:

| S. No. | Agenda Point   | Detailed Description  | Action to be taken by |
|--------|--|---|-----------------------|
| 1.     | To read and confirm the minutes and action taken report in respect of resolutions passed in the previous IQAC meeting dated 26 <sup>th</sup> December, 2020. | Dr. G. Y. Shitole, Principal, BCACS read the minutes and action taken report of the previous IQAC meeting.  | -                     |
| 2.     | To review online practice test of B.B.A. and B.Com.  | Dr. Patil presented a report on the online MCQ based practice test conducted for SY and TY BBA and BCom from 27-01-21 to 02-02-21 and the ongoing online MCQ based practice test for FY | -                     |

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|    |  | BBA and BCom. The committee appreciated the shift to MCQ based tests given the change in the SPPU exam pattern due to the COVID-19 pandemic.   |   |
| 3. | To review the syllabus completion status.  | Prof. Bhakti Joshi reported to the committee that the syllabus has been completed for all the classes and practice tests and revision sessions are being conducted.  | -   |
| 4. | To propose for International conference on Digitalization.                             | Dr. Shitole proposed to join Nirmala college, Mumbai to jointly organise an International Conference on Digitalization in the month of April. The idea was supported by the committee members and organising committee for the same from BCACS was set up with 4 faculty members to work under the guidance of Principal sir. It was decided to motivate the faculty members to present research papers in the conference. | Prof. Neha Shrivastav<br>Prof. Sai Vijetha<br>Prof. Revati Deshkar<br>Prof. Sonali Bhor |
| 5. | To review the preparation for online Holi celebration on 27 <sup>th</sup> March, 2021. | Dr. Nambiar reported to the committee that the preparations for Holi celebration have been made successfully by the student council and that final touches were being given to the preparations. Dr. Shitole encouraged the cultural team to present a good event.   | Dr. Nambiar   |





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| 6.  | To review preparations for NAAC peer team visit. | Dr. Nambiar reported that maximum preparations have been done by 2 <sup>nd</sup> March before the postponement of the peer team visit. The committee asked her to keep monitoring NAAC portal for further updates about the visit.                              | Dr. Nambiar   |
| 7.  | To review website updation status.               | Dr. Shitole pointed that the CMS control given to BCACS is very limited. It was decided to organise a meeting with Ms. Seema Zokerkar and the Management members to discuss about it and try to resolve it.   | Dr. Shitole<br>Prof. Anil Aralikal<br>Prof. Kirti Bothe |
| 8.  | Any other item with the permission of the chair. | Dr. Shitole proposed to introduce Extraedge admission software for BCACS to make online admission process smooth and user friendly for the staff as well as applicants. The committee agreed and asked to work towards procuring and implementing the software. | Dr. Shitole<br>Dr. Nambiar                              |
| 9.  |  | Dr. Shitole proposed to replace old computers and accessories in the campus. Dr. Dimple Saini asked Dr. Shitole to submit a requisition for the same.   | Dr. Shitole<br>Mr. Meghraj Gholap                       |
| 10. |  | Vice Chancellor, Dr. Shirude proposed to change the college timings for students so that it can improve the admissions for the next academic year. The team asked Dr. Shitole to prepare and  | Dr. Shitole   |



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|     |  | submit a detailed proposal with possible new timings.   |             |
| 11. |  | Dr. Shirude proposed to organise COVID-19 vaccination drive for the eligible staff members and their dependents. The committee supported the proposal. Dr. Shitole was asked to prepare the list of eligible staff members to be vaccinated through this drive. | Dr. Shitole |

The meeting ended with the IQAC coordinator, Dr. Jayasree Nambiar, thanking all the committee members for their contribution.

Place: Pune – 33

Date: 27-03-2021



  
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